



## MEMORANDUM

**TO:** Indiana Publishers

**FROM:** Indiana Department of Education

**DATE:** May 1, 2012

**SUBJECT:** Review of Reading Textbooks

The Indiana Department of Education hereby extends an invitation to submit K-6 comprehensive core reading programs for state review. As defined in Indiana Academic Code 511 IAC 6.2-3.1-1, **core reading program** means “a scientifically-based program that provides a scope and sequence that scaffolds instruction in accordance with state academic standards.”

Correlations with Reading Standards described in both the [Common Core State Standards](#) and the [Indiana Academic Standards](#) need to be considered when submitting textbooks for state review and adoption by Indiana schools. To further align with Indiana’s reading legislation all comprehensive core reading programs must be scientifically-based and include the following:

- Phonemic awareness
- Phonics
- Fluency
- Vocabulary
- Comprehension.

The attached Letter of Intent must be submitted electronically to the Department of Education at [textbook@doe.in.gov](mailto:textbook@doe.in.gov) and should be received on or before midnight of May 15, 2012. Upon receipt of your letter of intent you will receive additional information regarding the review process and will be asked to complete a comprehensive core reading program self evaluation on or before June 15, 2012, in order to participate. Publishers are under no obligation to fulfill their intention to submit materials for review, but the publisher must notify the Department of Education by June 30, 2012, if it decides to withdraw its materials from review. If a publisher does not formally withdraw its Letter of Intent on or before midnight of June 30, 2012, its materials will be reviewed and the results of the review will be made publically available, per IC 20-20-5.5.

Core programs that were [reviewed](#) this winter should only resubmit materials for review if significant updates were made to their programs. If you would like a program to be reviewed again, please submit a detailed description of the changes made to the program since it was last reviewed. We will notify you shortly after to determine if the program qualifies for a second review.

If you have any questions regarding this adoption, you may contact the Department of Education by email at [textbook@doe.in.gov](mailto:textbook@doe.in.gov).